

Elsworth Parish Council

Minutes of the AGM of Elsworth Parish Council held at Elsworth School Hall Broad End on 18th May 2011 at 6.30pm

PRESENT

Cllr Paul Solon (PS), (Chairman))
 Councillors : Alan Farrow (AF) from 18:55 Item 9F, Peter Deer (PD) David
 Pope (DP), Matthew Weddle (MW), James Witherow (JW)
 Clerk : Mrs E Sim (ES)
 Parishioners : 2

Item

- 1 Election of Chairman for 2011 -2012**
Paul Solon was elected unopposed. Proposed JW sec PD
- 2 Election of Vice Chairman for 2011/ 12.**
Annie Howell was elected unopposed Prop PS Sec RG
- 3 To receive and accept members apologies for absence**
Annie Howell (Attending work duties), Ian Maddison (III)Cllrs Howell, Smith and Wright for lateness (attending Knapwell APM)
- 4 Declarations of acceptance of office for Parish Councillors**
Declaration of acceptance of office had been received prior to the meeting from PS, PD, DP, MW and JW. The Chairman welcomed Mr Weddle onto the Council.
- 5 Members' declarations of interest**
There were no declarations of interest
- 6 Items of Urgent Business**
There were none
- 7 To approve and sign Minutes of the Parish Council meeting held on March 16th 2011.**
It was proposed (JW), and seconded (DP) that the draft minutes be approved and be signed by the Chairman. **Agreed** unanimously.
- 8 Parish Council appointments**
 - 8a Parish Council Committees (Fardell's Lane Committee, Finance Committee, Planning Committee) and The Amenities and Environment Working Party. To review their functions, achievements and appoint their membership to consist of such members of the Council as the meeting shall decide**
Councillors agreed to maintain the status quo for the Finance and Planning committees and the working party. These would consist of all parish council members. The Council also agreed to maintain the status quo for the Fardell's Lane Committee and the Clerk was instructed to ascertain the composition and Chairman for the coming year. JW expressed his willingness to continue on the Fardell's Lane Committee.
 - 8b To appoint such persons as the meeting thinks fit, to be the Parish Tree Warden(s) for the coming year**
The Clerk had written to the tree wardens Paul Harding and Lizzie Eayrs seeking their wishes on reappointment. Paul Harding had responded that he wished to continue in this role but no response had been received from Ms Eayrs. Councillors agreed to reappoint both Paul Harding and Lizzie Eayrs as Tree Wardens subject to confirmation from Ms Eayrs that she wished to continue.
 - 8c To review the effectiveness of the Parish Council's policy adopted in May 2010 of a revolving PC representative at Neighbourhood Policing Panel Meetings and, if the**

meeting thinks fit, appoint members to attend these meetings as representatives of the council

Councillors agreed to continue to request volunteers to attend on a rotational basis. The Clerk was instructed to circulate the dates of future meetings and encourage volunteers.

9 Finance Matters

9a Monthly accounts

The following payments were agreed unanimously (Prop PD Sec DP):

Paid April	
Neil Kenny Verges Cut (1)	365.00
Neil Kenny General Village Maintenance	202.50
Elsworth Community Shop Association (Section137)	3348.80
May 2011	
Neil Kenny General Village Maintenance	235.46
Neil Kenny Work for Fardell's Lane Committee	25
Neil Kenny Verge Cut (2)	365.00
Staples Ink Cartridges (Black)	47.02
Valerie Seekings Internal Audit 2010-11	38.00
Community Consultation Ltd Parish Council Insurance for 2011	547.34

9b To resolve (pursuant to Financial Regulation 3.5) to allow unspent provisions in the 09/10 budget to be carried forward to 2010/2011.

Agreed unanimously Prop PS Sec MW

9c To approve and sign off the council's accounts and Annual Return accounting statement and governance statement for end year March 31st 2011.

Agreed Unanimously Prop DP Sec JW

9d To resolve to appoint Mrs Val Seeking as internal auditor for year end 2012

Agreed Unanimously Prop JW Sec PS

9e To consider and if thought fit agree the purchase of a replacement child's rocker and repair of vandalised items of equipment on the play area. Quote £745.20

Agreed Unanimously Prop DP Sec PD

Alan Farrow entered the room at this point. The meeting was adjourned while he and the Clerk signed his Declaration of Acceptance of Office.

9f To consider and if thought fit appoint a signatory for the Paris Council bank accounts to replace retiring councillor Mr Robin Grange.

It was proposed (PS) and seconded (JW) that David Pope should be added as a signatory on the Parish Council Accounts. **Agreed Unanimously**

10 Other Parish Council Matters

10a Councillors' Registers of Interests. To receive Councillors' completed Registers of Interest.

Registers of Interest had been received prior to the meeting from PS, MW, PD and JW. AF had not provided his register.

10b To consider and respond to Cambridgeshire County Council's proposals for Street Lighting Maintenance and Energy - 1st July 2011 onwards

Councillors discussed the proposals contained in a letter from the County Council in conjunction with the District Council's initiative on Sustainable Parish Energy Partnerships. It was agreed to defer a decision on the former until a meeting could be convened with the District Council in order to address the issue in a more global

sense and agree an energy policy for the village. It was **agreed** that, in principle, if it were necessary and desirable the Council would sign up for £20 per lighting unit. Should there be any difference to this amount; an email would be circulated giving details. PS would pursue this matter and arrange for a representative of the District Council to speak to the Parish Council. The Clerk would advise all of the date of the meeting.

10c To decide whether the Parish Council should sign up to participate in the Sustainable Parish Energy Partnership

This item was discussed in conjunction with Item 10b.

10d To consider and respond to a proposal by Cambridgeshire County Council to introduce civil parking enforcement(CPE) in East and South Cambridgeshire

The proposal had been circulated to all councillors. The Council had no comment to make and noted the proposal.

10e To receive an update on the progress of the proposed Relief Drainage Channel

Councillor Wright was unable to attend the meeting and therefore no report was available.

10f Clerk's report

The Clerk had circulated an update on village matters, a copy of which is appended to these minutes. This was taken as read.

11 Communications

11.1 Paul Harding. *Report on the work of the tree warden in the past year. Circulated to all councillors.*

11.2 Cambridgeshire County Council. *Cambridgeshire and Peterborough Minerals Waste plan. Minerals and Waste Core strategy is found "sound" by inspector. Circulated to all councillors*

12 Planning

12.1 S/0755/11 Mr & Mrs T Whiting
S/0754/11 Jasmine Cottage 26 Brook Street CB23 4HX

Alterations to cottage comprising removal of thatched eyebrow; raising of outbuilding to reconstruct plinth and timber frame; formation of window opening in gable and reconstruction of former attached building.

Existing dilapidated outbuilding to be lifted and set aside to enable replacement substructure to be formed. Re-set existing timber framed outbuilding. To the rear of the existing building a further timber framed building is proposed to replace that which was demolished in 1991.

Parish Council Recommendation **Approve.**

13 Dates for Meetings 2011

Parish Council meetings

Wednesday July 20th

Wednesday September 21st

Wednesday November 16th

Amenities and environment working party TBA

There being no further business, the meeting was declared closed at 19:25

Signed

Chairman

Date

Powers of Expenditure

- 1 Local Government (Miscellaneous Provisions) Act 1976, s19
- 2 Local Government Act 1972, s111
- 3 Local Government Act 1972 Section 137