

ELSWORTH PARISH COUNCIL

Minutes of the Elsworth Parish Council Annual General Meeting held at Elsworth School Hall, Broad End, on 15th May 2013 at 6:30pm

PRESENT

Chairman	Paul Solon (PS)
Councillors	Peter Deer (PD) Alan Farrow (AF) Annie Howell (AH)(from 18:55) Maria Myer-Kelly (MMK) (from 18:40), David Pope (DP) Matthew Weddle (MW) James Witherow (JW)
In attendance	Mrs E Sim Parish Clerk (ES)
County Councillor	Mandy Smith (MS)
District Councillor	Mark Howell (MH) Nick Wright (NW)(from 19:10)
Parishioners	2

1. Apologies for absence

AH for lateness (attending training course at Addenbrookes Hospital)
MMK for lateness

2. Election of Chairman for 2013/14

Paul Solon was elected unopposed. Proposed PD sec DP 6 Votes in favour 1 Abs

3. Election of Vice Chairman for 2013/14

Annie Howell was elected unopposed. Prop PS Sec JW 7 votes in favour

4. Election of Chairman of the planning Committee for 2013/14

Annie Howell was elected unopposed. Prop PS Sec DP 7 votes in favour

5. Declarations of Interest

There were none.

6. 6a. Minutes of the Parish Council meeting held on March 20th 2013.

The minutes of the meeting were unanimously approved as a true record (Prop MW, 2nd PD 7 votes in favour) and signed by the Chairman.

6b Review of action list

Highways – MS reported that a new supervisor would be in post by the end of June and that the list of maintenance requirements that the PC had sent to the CC Highways Department in February was being worked through. No decision had been made by the CC regarding the PC bid for funding under the JFMHS for a blanket 20mph limit in the village. The Chairman noted that current problems were largely the result of lack of proper maintenance over the past few years. JW noted that the drains had still not been cleared out.

7. Parish Council appointments

7:1. To consider the appointment of Parish Tree Wardens for the coming year.

Paul Harding and Lizzie Eayrs were appointed for the coming year. Prop PS sec JW 7 votes in favour.

The Chairman noted that the Parish Council needed to put its support into the preservation of trees in the parish. Elsworth School had raised concerns over a tree on its southern boundary by the public right of way that had dropped branches onto the school field. PH would inspect and the Clerk would contact the CCC Rights of Way and Access officer.

8. Finance

a. To agree payment of monthly accounts.

The following payments were agreed. Prop DP Sec MW 7 votes in favour.

ELSWORTH PARISH COUNCIL

BT Phone and internet bill April - July 2013	138.02
SCDC Trade waste collection 22 March	13.51
The Connections Bus Project. Youth Bus Jan to March 2013 5 visits	515.00
The Play inspection Company Annual Play equipment safety check	180.00
CPALC Annual Subscription 2013	222.86
Pendrill Publications April Edition Elsworth Times	75.00
Community Consultation Ltd PC insurance premium	451.29
Sonia Hegan Delivery Elsworth Times April edition	30.00
Val Seeking Internal Audit 2012-13	40.00
Mr M Davison Annual Peppercorn rent for Children's play area (Paid cash by Clerk)	0.05
Neil Kenny General Maintenance 20.03.13 - 15.05.13	154.00

The Clerk recommended that the Council stay with the present insurers. The broker used for the past few years had recommended staying with Zurich for the level of cover required. A comparative quote obtained by the Clerk from AON was more than £200 higher (£676.41) for the same level of cover (excluding broker's commission). Councillors **agreed** to accept the broker's offer of a £24 reduction in costs for a three-year agreement which reduced the premium for the coming year, including brokers' charges, to £451.29

Mrs Howell joined the meeting at 18:55

- b. To resolve (pursuant to Financial Regulation 3.5) to allow unspent provisions in the 2010/11 budget to be carried forward to 2013/2014.**

So resolved. Prop PS Sec MMK 8 voted in favour.

- c. To approve and sign the Council's accounts and Annual Return accounting statement and governance statement for the year ending March 31st 2013.**

The Council **resolved** to approve the accounts and statements and for PS and ES to sign. Prop DP Sec PD 8 votes in favour.

- d. To resolve to appoint Mrs Val Seeking as internal auditor for the year ending 2014.**

So resolved Prop PS Sec DP 8 votes in favour

MMK Declared a personal interest in Item 8e

Councillors agreed to the Chairman's proposal to consider items 8e,g and h together..

- e. To receive and consider expressions of interest for funding from the section 106 monies**
Section 106 funding. The Chairman advised that the PC could only act within the parameters of the section 106 legislation for applications for funding from these monies and that councillors needed to familiarise themselves fully with the requirements. Information relating to these would be re-circulated to councillors and the bids considered at the July Parish Council meeting.
- f. To consider an application for grant funding from Elsworth WI Choir**
 The Clerk advised that this item had been withdrawn.
- g. To consider an application for funding towards a strip for Elsworth C of E Primary School Sports teams .**
 The Council was not of a mind to support this request, which had not been costed in detail. Details of additional sources of funding had been passed to the applicant. Councillors **agreed** that should a further sufficiently detailed request be received it would be re-considered at the Parish Council meeting in July.

ELSWORTH PARISH COUNCIL

h. To receive and consider a proposal for the installation of a new item of play equipment

A decision on this was deferred. The PC's existing lease does not specify the exact position or dimensions of the play area. This is to be clarified anew, given the recent enlargement of the football pitches resulting in their closer proximity to the play area site and the need to update the original lease.

9. Other Parish Council Matters

a) Councillors' Registers of Interests. To receive written notification of any changes to Councillors' completed Registers of Interest.

All councillors had notified the Clerk of their current interests.

10. Report items

a. To receive a report on the progress of a parish plan.

The Chairman advised that he would include this report in his address to the Annual Parish Meeting following the AGM.

b. To receive a report from the Fardell's Lane Committee.

The report had been circulated to all members and a copy is appended to these minutes

c. Clerk's Update.

The report had been circulated to all members and a copy is appended to these minutes

11. Dates of meetings in 2013

July 17th

September 17th

November 20th

There being no further business, the Chairman declared the meeting closed at 19.29

Signed

_____ Chairman Date _____