

ELSWORTH PARISH COUNCIL

Minutes of the Elsworth Parish Council Annual General Meeting held at Elsworth School Hall, Broad End, on 21st May 2014 at 6:15pm

PRESENT

Chairman Paul Solon (PS)
Councillors Peter Deer (PD) Alan Farrow (AF) Maria Myer-Kelly (MMK), David Pope (DP)
Margaret Stevenson (MS) Matthew Weddle (MW) James Witherow (JW)
In attendance Mrs E Sim Parish Clerk (ES)

1. Election of Chairman for 2014/15

Paul Solon was elected unopposed. Proposed MW sec MMK 7 Votes in favour

2. Apologies for absence

Annie Howell (Work Commitments)
County Councillor Mandy Smith
District Councillors Mark Howell, Nick Wright

3. Election of Vice Chairman for 2014/15

There were no nominations for Vice Chairman.

4. Declarations of Interest

There were none.

5. Minutes of the Parish Council meeting held on March 19th 2014.

The minutes of the meeting were unanimously approved as a true record (Prop JW, 2nd PD 7 votes in favour 1 Abst. MW Absent at March Meeting) and signed by the Chairman.

6. Parish Council appointment of Parish Tree Wardens for 2014 - 2015

Paul Harding was appointed for the coming year. The Chairman would speak to Ms L Eayrs with regard to her appointment. Prop PS sec DP 8 votes in favour. The terms and conditions of being a Tree Warden would be revisited. The Clerk would obtain a new copy of the role of the Tree Warden from South Cambridgeshire District Council.

Paul Harding had produced a report of his work as Tree Warden over the past year which had been circulated

7. To agree payment of monthly accounts.

The following payments were agreed. Prop PD Sec JW 8 votes in favour.

BT Phone and Internet Bill April – July 2014	138.86
Neil Kenny Verge Cut No 1	375.00
SCDC Trade Waste Collection	14.95
LGC Services Cover for Clerk PC Meeting March 19 th (family Funeral)	127.32
The Play Inspection Company. Annual safety Inspection Play Area	180.00
CPALC Membership 2014	239.73
Pendrill Publications April Edition Elsworth Times	75.00
Community Lincs Ltd PC Insurance Premium	456.30
Sonia Hegan. Delivery of Elsworth Times April Edition	30.00
Val Seekings Internal Audit 2013-2014	40.00
Mike Overall. Tree Guard for Memorial Oak Fardell's Lane Reserve	243.60
Neil Kenny. General Village Maintenance 10.03.14 – 20.05.14	260.00
Neil Kenny Verge Cut No 2	375.00
Neil Kenny. Work for Fardell's Lane Reserve Com 20.03.14 – 20.05.14	40.50
Neil Kenny. Reimbursement for Picnic tables. Fardell's Lane Reserve	330.00

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8. To approve and sign the Council's accounts and Annual Return accounting statement and governance statement for the year ending March 31st 2014.

The Council **resolved** to approve the accounts and statements and for PS and ES to sign. (Prop PD Sec DP 8 votes in favour)

9. To resolve to appoint Mrs Val Seeking as internal auditor for the year ending 2014.

So Resolved (Prop PS Sec JW 8 votes in favour)

10. Councillors' Registers of Interests. To receive written notification of any changes to Councillors' completed Registers of Interest.

All councillors had notified the Clerk of their current interests

11. **Streetlighting** To resolve any outstanding issues with the revised plans for renewal and removal of street lights in the village.

Subsequent to a public meeting, arrangements for the lighting of the village roads, (bar Brockley Road) had been made, following representations by parishioners in Church Lane who did not want the lights which had been proposed for removal in Church Lane, to be removed. A revised scheme which aimed to achieve the overall reduction in the number of lights in the village required by the County Council had been received, affecting the lighting in Brockley Road. This proposed to achieve the net 4 lights removal required in the village as a whole, by removing 6 lights and installing 2 new in Brockley Road. A consultation letter had gone to all residents of Brockley Road with regard to the proposals and responses were being sought by May 31st. Representations had already been received by some residents of Brockley Road.

12. **Parish Council's response to the consultation on the proposals for the A14 Cambridge to Huntingdon improvement scheme.**

The Council was mindful of the impact that the proposals would have on Elsworth Village, in particular the increase in traffic through the village. The Chairman proposed that the Council should make the same representation submissions as it had done in previous consultations. PS would recirculate the comments which were put forward previously to all councillors and the Clerk. PS urged all Councillors to respond to the consultation with their on representation.

13. **Elsworth Brook Clearance.** To approve expenditure (Maximum of £600) for the clearance of debris in the brook north of the village from Fardell's Lane to the Conington boundary.

Councillors agreed unanimously to approve the expenditure. (Prop PS sec DP 8 votes in favour) It was understood that this work would be a one off and that the Parish Council would advise local residents of their legal position re riparian ownership of the area of the brook. The works would be undertaken later in the year after the nesting season and after an ecological survey had been carried out by the DC's Ecology Officer.

14. **Parish Plan. To agree the revised plan for 2014/15**

The revised plan, a copy of which is appended to these minutes, was unanimously agreed.

15. **Clerk's Update** A written report, a copy of which is appended to these minutes, had been circulated.

Play area. The Clerk was instructed to arrange for the repair of items of play equipment detailed as requiring maintenance in the inspection report. The cost of raising and reinstalling the safety surface, as suggested in the report, would be sought. PS had requested that Mr Davison's solicitors progress the revision of the lease for the play area to update the current position and area of the equipment.

Noticeboard . The Clerk was instructed to seek quotes for replacement of the damaged noticeboard.

Footpath from Avenue Farm Business Park

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The Chairman reported that Mr Davison had agreed to reopen the footpath for pedestrian access on condition that those using it cleared up dog mess which was becoming a problem. Mr Davison requested that this issue be mentioned in *The Elsworth Times*. PS would investigate the possibility of new dog bins in the area.

Poplars in Avenue Meadow

The poplars on Mr Davison's land had been inspected and deemed to be a potential danger due to their condition. An application to fell the trees was in progress. Councillor's noted that one of the poplars in the field was under different ownership and was not included in the application. Concern had been expressed by residents living adjacent to the trees that all the poplars in the line were a potential danger.

16. To note Planning and Tree applications considered at Planning Meeting on April 9th 2014

S/0156/14/FL Mr & Mrs Stevenson 4 The Causeway Elsworth Cambridge CB23 4HT

Demolition of unlisted post office building and erection of a two bedroom dwelling

PC recommendation: Approve

S/0615/14/FL Mr Ratcliffe 55 Boxworth Road Elsworth Cambridge CB23 4JQ

Erection of replacement 2 storey detached dwelling house, with associated garage and swimming pool block, following demolition of existing house

PC Recommendation: Approve in principle but we are concerned that the use of grey bricks and zinc roof may give the building an over dominant appearance. Please ensure that the proposed materials are sympathetic to the setting.

S/0613/14/FL Regal Properties Ltd 2 Church Lane Elsworth CB23 4HU

Retention of gas cylinder and associated concrete pad within rear garden (for domestic heating)

PC recommendation: Approve

Application for tree works

C/11/40/026 Mrs Christine Gutsell 26 Brook Street Cambridge CB23 4HX

Walnut. Pollard at the previous pollard points – approximately 10ft above ground level.

PC Recommendation: Approve

17. Dates of meetings in 2014 July 16th September 17th November 19th

There being no further business, the Chairman declared the meeting closed at 19:20

Clerk's Update.

Signed

_____ Chairman Date _____