

# ELSWORTH PARISH COUNCIL

## Minutes of the Meeting of the Parish Council

held on

Wednesday July 18<sup>th</sup> 2018 in Elsworth School at 7:30pm

### PRESENT

|                     |   |
|---------------------|---|
| Chairman            | Peter Deer  |
| Councillors         | Rob Askham (RA) Alison Brolls (AB) Victoria McNeil (VM) David Pope (DP) Margaret Stevenson (MSt) James Witherow (JW) Margaret Stevenson (MSt) |
| In attendance       | Mrs E Sim (ES) Parish Clerk   |
| County Councillor   | Mandy Smith (MS) (from 19:40)   |
| District Councillor | Mark Howell (MH) (from 19:40)   |
| Parish Tree Warden  | Paul Harding (PH)   |

#### 1. Apologies for absence

There were none.

#### 2. Declarations of Interest

David Pope declared an interest in Item 7.

#### 3. Minutes of the Parish Council AGM held on May 16<sup>th</sup> 2018.

The minutes were approved as a true record <sup>(Prop JW, 2nd MSt)</sup> and signed by the Chairman.

**The Chairman proposed to take items 5 and 6. All in favour.**

#### 4. Monthly accounts deferred (see Min. below).

#### 5. Update on action points from May 16<sup>th</sup> Parish Council meeting.

##### Memorial trees.

- For L Eayrs. JW had spoken to Richard Peck and agreed a site for a tree. The species had yet to be decided.
- For Michael Davison. Edward Davison had agreed a site. The Clerk would liaise with Mrs Davison regarding the species.

##### Suggestions for suitable trees for parishioners' gardens.

PH and RA would liaise, and a list of suitable trees would be put on the village web site and published in the ET.

##### Flood Relief Channel behind the school.

PD had emailed Cllr. Wright with some questions but had not received a response.

##### Elsworth Sports Club.

PH was to take over from Anthony Taylor as acting secretary.

A meeting was held on July 10<sup>th</sup> with Edward Davison and Neil Davison (from EPGL) with a view to updating the current leases for the sports club, the community shop and the Parish Council. Edward Davison favoured a single lease to be held by the Parish Council and increased community use of the pavilion. PD had pointed out that, in the event of the PC becoming the sole leaseholder, it should not be assumed that the PC would also take on all administrative and financial responsibilities for the Grass Close and the Pavilion. He had suggested that a joint working group should be established when matters were a little clearer to consider the many details that would need to be

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resolved. Much depended on the outcome of any appeal against the refusal of planning permission for Meadow Drift and on possible section 106 funding becoming available.

## 6. Oral Reports from County Council.

In addition to the matters at Minute 9, Cllr Smith reported that other villages were also suffering from traffic problems caused by works on the A14 and that the PC might consider writing to Heidi Allen MP about the issue.

### District Council.

Cllr Howell updated the PC on the DC's current position regarding its 5-year land supply for housing, which it believes it has achieved. As a result, speculative applications would not be accepted, although the DC was expecting a challenge from developers. The LDP was expected to be decided by the end of July.

In addition, he reported that

- the DC had the best collection rates for council tax in the country
- It had good provision for preventing homelessness in families
- The Milton Park life event had been very successful

AB raised a number of questions about drainage, site boundaries and planning controls exercised by the DC on the Constellation Mobile Home Park. Cllr Howell requested that she email him about these points, which he would respond to.

### PD Re: The Sports Club.

Covered under Item 5.

### The Clerk

All matters had been communicated to Cllrs via email.

### To receive a written report from

- Fardell's Lane Reserve Committee Chairman

The report had been circulated to all Cllrs. A copy is appended to these minutes

Item 4 was taken at this point.

## 4. Monthly accounts

The following payments were approved, all in favour (Prop PS, 2nd PD)

|  |        |
|--|--------|
| Davison & Co Peppercorn rent Play area 2018                | 0.05   |
| Community Lincs PC insurance 2018                          | 413.95 |
| Neil Kenny Verge Cut (2)                                   | 385.00 |
| Pendrill Publications ET June edition                      | 75.00  |
| Thomas Harris Delivery ET June edition                     | 30.00  |
| SCDC Non-contested election costs                          | 135.00 |
| Ridgeons Paint, brushes for bridges and railings           | 87.84  |
| Neil Kenny Verge Cut (3)                                   | 385.00 |
| BT Phone and internet charges 08.07.18 – 07.10.18          | 186.72 |
| Neil Kenny Work for Fardell's Lane Committee               | 66.00  |
| Neil Kenny General village maintenance 16.05.18 – 18.07.18 | 182.00 |

Receipt

HMRC Vat Return for Year 2017 – 2018

408.53

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Cllrs agreed unanimously <sup>(Prop MSt, 2nd DP)</sup> to:

- Reimburse Mrs E Sim for the cost of the Microsoft 24/7 technical support package £99.95.
- Fund the production of *no dog fouling* signs for Fardell's Lane Reserve (JW to liaise with Nick Algar of Algar Signcraft for a quote and suitable wording).
- Fund the publication of the Elsworth and District Show schedule 2018 as recommended in the quote received by the show committee from Victoire Press.

**7. To agree a Nomination for the Parish Council's trustee on the Samuel Franklin Fund**

The Council considered a briefing note from David Pope. **Agreed** unanimously that he should be the PC's Nominative Trustee.

**8. To consider suggestions for Commemoration of the 100<sup>th</sup> anniversary of the end of WW1**

PH reported that, with the assistance of Kazio Bienek, he was doing research into the Roll of Honour, with a view to this being displayed in the church again, the original having been thrown away. He would also write an article for the Elsworth Times on this. He expected the work might be finished by November. **Agreed** that the PC should contribute to the cost of producing a new Roll of Honour.

The laying of a wreath on Remembrance Sunday aside, it was not known how the Church and the School proposed to commemorate the anniversary and it was agreed that DP would speak to Rev Di Castiglione and the Head Teacher. It was noted that there was a need to replant some trees in the churchyard and that DP and PH would liaise on this matter.

**9. LHI Bid.** The Council received feedback on a meeting between parish councillors, Mandy Smith and Highways officers and gave consideration to the monies available from the last round and making a bid in the current round (closing date 31 July).

- The site meeting had considered issues related to pedestrian safety (particularly on Boxworth Road and Brockley Road); the installation of yellow lines outside the George & Dragon and matters raised by Ms E. Swinburn of Turners Cottage, Smith Street concerning the raised traffic platform at the junction of Broad End and Smith Street.
- The County Highways engineers explained that it would not be possible to widen footpaths on Brockley Road as this would compromise drivers' safety nor was it possible to require the removal of historic house steps which intrude onto the footpath. The bank where earth slips onto the footpath in Boxworth Road (opposite Orchard Close) should be self-supporting and the sewing of grass seed to reinforce this was recommended. On Brockley Road, the bank could possibly be retained with slabs (but a brick retaining wall would reduce the width of the footpath too much). White lines would be reinstated on Brockley Road once the scheduled patching work had been completed; the question of whether both side and centre lines would be reinstated was raised. The hedge to the west of the road was to be cut at the end of the nesting season and JW and RA would approach the landowner of the field adjacent to the hedge to the east, to ascertain who is responsible for maintaining the hedge bordering the field on the footpath side.
- Installation of yellow lines outside the George and Dragon would be costly as the proposal would have to be subject to consultation and, if the police indicated they did not have the resources to enforce the parking restriction, the work could not go ahead anyway. The possibility of installing bollards outside the George & Dragon to prevent

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vehicles parking on the footpath and signage to explain the significance of the white access protection mark could be considered and it was noted that, if bollards were installed, the slope of the footpath outside the pub would need levelling.

- A letter dated 9 July from Ms E Swinburn and the subsequent exchanges of correspondence with the Parish Clerk and the Chairman in which she expressed her concerns about traffic volume and speed and the possible effects on the structure of her property of the raised table at the junction of Smith Street and Broad End, were considered by the Council. The Council also received a report on what the engineers had said on their visit about the need to repair a broken pipe and the associated shuttering work. PD undertook to respond to Ms Swinburn most recent letter.
- With regard to the current LHI round (2018-19) it was agreed that PD and DP be authorised to submit a bid by the 31 July deadline relating to the parking issue on Boxworth Road and the purchase of a Morelock MVAS for general use throughout the village.
- Councillors noted that the LHI grant of £7.5k from the 2017-18 round was being made available by the CC solely for measures on Brockley Road and it was agreed that PD and RA should consult with Brockley Road residents on how that might be spent.

## 10. Planning applications considered by the Parish Council May to July 2018

- S/2077/18/FL Mr and Mrs Thornton 15 Boxworth Road Elsworth CB23 4JQ  
Two storey rear extension, single storey front extension & internal alterations  
*PC recommendation: No recommendation.*
- S/2498/18/PN Mr E Quince 61, Boxworth Road, Elsworth, Cambridge, CB23 4LJ  
Application for prior notification of agricultural or forestry development for agricultural machinery and hay store and access track.  
*PC recommendation: No recommendation*
- S/1811/18/TC Mrs M Stevenson 20 Church Lane  
*PC recommendation: no comment*
- S/1855/18/LB Mr & Mrs Allen 15 Cotterell's Lane  
*PC Comment: Support*
- S/1908/18/FL Mr J Secker 12 Rogers Close  
*Pc Comment: No recommendation*
- S/2000/18/DC Mr & Mrs Allen, 15 Cotterell's Lane, *For information Only*
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## 11. Planning Applications - Decision notices received

- S/4550/17/FL Land at Meadow Drift Elsworth. Refused
- S/1204/18/FL Mr J Harrison. Church Lane Granted

12. Dates of meetings in 2018                      September 19<sup>th</sup>                      November 21<sup>st</sup>

**There being no further business, the Chairman declared the meeting closed at 20:50**

**Signed**

**(Chairman)    Date**