

ELSWORTH PARISH COUNCIL

Minutes of the Annual Meeting of the Parish Council
Wednesday 16th May 2018 in Elsworth School at 7:30pm

PRESENT

Councillors	Robert Askham (RA), Alison Brolls (AB), Peter Deer (PD), Victoria McNeill (VM), David Pope (DP), Margaret Stevenson (MS), James Witherow (JW) Paul Solon item 1
In attendance	Mrs E Sim Parish Clerk (ES)
District Councillors	Mark Howell (MH) Nick Wright (NW)
Parishioners	6

1. Election of Chairman.

Mr Paul Solon called for nominations. Peter Deer was elected unopposed ^(Prop MS, 2nd DP)

Mr Deer signed his Declaration of Acceptance of Office of Chairman and thanked Mr Solon for his past contribution to the Parish Council. Mr Solon left the meeting at 19:45.

2. To receive Councillors' Declarations of Acceptance of Office

Declarations of Acceptance of Office had been received from RA, AB, PD, VM, DP, MS and JW and signed by the Clerk.

3. Apologies for absence

C. Cllr. Mandy Smith

D Cllr Mark Howell (for late arrival, attending another Parish Council meeting)

David Pope (for late arrival)

4. Election of Vice Chairman

Councillors agreed to defer the appointment of a vice chairperson until a later date.

5. Councillors' Registers of interest.

Registers of Financial and other interests were received from RA, AB, PD, VM, DP, MS and JW.

6. Declarations of Interest

There were none.

7. Minutes of the Parish Council meeting held on March 21st, 2018

The minutes were approved as a true record ^(Prop PD, 2nd MS) and signed by the Chairman. It was noted that only PD and MS had been present at the March Meeting and therefore newly elected councillors were unable to vote on the accuracy of the minutes.

It was noted that no progress had been made in addressing road safety on Boxworth Road following complaints from parishioners about the danger of parked cars outside the George and Dragon pub. The Council wished to pursue the possibility of having double yellow lines installed and PD would contact C. Cllr. Smith to discuss this further.

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8. Parish Council's Bank accounts

Mr Paul Solon and Mrs Annie Howell would be removed as signatories for the PC accounts at Nat West Bank PLC and Santander Bank.

Peter Deer and Ms Victoria McNeill were nominated as signatories. (Prop PS, 2nd JW) All in favour.

9. Appointment of Parish Council Tree Warden for 2018-2019.

Mr Paul Harding agreed to continue as Village Tree Warden. Councillors agreed unanimously that the cost of all relevant insurance cover for his position should be paid by the Parish Council.

10. Appointment of Fardell's Lane Committee for 2018-2019.

Councillors agreed to the appointment of Berry Kenny (Chairman), Paul Harding (Secretary), Jerry Cowdrey, Alan Farrow, Ian Hardy, Ian Maddison, James Witherow and Paul Wyr as Fardell's Lane Reserve Committee members. The Parish Council would continue to fund appropriate Insurance arrangements for members of the committee and volunteer workforce.

The Fardell's Lane Committee report (agenda Item 17.3.) was noted, a copy of which is attached to these minutes. It was noted by the FLR Chairman that the expenditure on the reserve had decreased.

11. To appoint Parish Council representatives for the following

11.1. The Greater Cambridge Partnership, including the local liaison forums and The Coalition of Local Councils

It was agreed to defer nominating representatives until a later date. Noted that Mr Paul Solon, who had previously attended these meetings, had offered to brief/'chaperone' new representatives if required. Noted also that Cllr NW attends the meetings and is able to report on progress.

11.2. The Village Community Flood group

JW agreed to join the group.

11.3. Elsworth Sports Club Committee

PD would continue to represent the PC on the committee. RA would shadow.

12. To approve and sign the Council's:

12.1. Annual governance statement 2017/2018

12.2. Accounting statement for the year ending March 31st, 2018.

Approved. (Prop MS, 2nd PD). It was noted that only PD and MS had been councillors in the past financial year and therefore newly elected councillors were unable to vote on this matter. The statements were signed by the Chairman and the Clerk/RFO.

and

12.3. To note the Annual Internal Audit report 2017/8

An amendment to January 2018 PC minutes item 5, regular payments authorised, was noted. Payments to Pendrill Publications and to Thomas Harris for delivery of Elsworth Times should read "*per issue*", and to Neil Kenny for Verge Cutting "*per cut*".

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- 13. Internal Auditor.** To resolve to appoint Mrs Val Seeking as Internal Auditor for the year ending 2019. So Resolved ^(Prop PD, 2nd MS) – Voting Unanimous

14. Report of Monthly accounts

The following payments ^(Prop PD, 2nd MS) were approved (voting unanimous)

The Play Inspection Co	Annual safety Inspection	180.00
Cambridgeshire County Council	Street Lighting energy bill for PC owned street lights 01.10.16 - 30.09.17	193.31
BT	PC Phone and internet 8.04.18 - 7.06.18	207.04
Thomas Harris	Delivery Elsworth Times April 2018 edition	30.00
Mrs V Seekings	Internal Audit Year End 31.03.18	40.00
Mrs E Sim	Reimbursement for refreshments Annual Parish Meeting 2018	186.62
Ibbetts	Moss remover	5.28
Mr N Kenny	Verge Cut (1)	385.00
	General Maintenance 21.03.18 – 16.05.18	320.75
	Fardell's Lane Reserve 21.03.18 – 16.05.18	43.50

The following receipt was noted

SCDC	Precept 2018/2019 1st payment	9,250.00
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Grant awarded – to follow

CCC	Grant toward verge cutting expenditure	408.53
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CAPALC Membership invitation for 2018 - 2019 £242.19. Councillors agreed unanimously to defer a decision on renewing the membership.

Community Lincs Insurance Services. Councillors agreed unanimously to accept a five-year loyalty discount offered for the PC's insurance cover. The annual renewal would therefore be £413.95.

Councillors agreed to take Item 17 next.

- 15. 'Taking Forward the Work of the Parish Council'** Considered a briefing note from PD. Councillors welcomed the paper proposing a positive proactive approach from the new council. It was agreed that an informal meeting be convened for councillors to explore ideas and arrange for possible working groups dealing with specific projects.

- 16. Proposals for village tree planting.** To consider, and if thought fit agree to action arising from

16.1. A briefing from Mr Paul Harding on the work of the Tree Warden.

16.2. Proposals for tree planting in a briefing note from Mr Paul Solon:

Memorial tree for Lizzie Eayrs. Agreed that JW would speak to Richard Peck to ascertain his views.

Agreed that PH and RA should draw up a list of trees suitable for planting in gardens should parishioners be minded to do so.

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16.3. to expedite the previously agreed planting of a memorial tree for Mr Michael Davison.

PD would speak to Mr Edward Davison to see if the family had chosen a species and site.

17. Update Reports To receive reports from

17.1. County Councillor

Cllr Mandy Smith did not attend the meeting

17.2. District Councillors Howell and Wright

Cllrs reported on

- The result of the recent DC elections transferring power to the Lib Dems
- The possible consequences of this shift of power on the policies of the DC and the resulting uncertainty of the Local Plan's progress, and possible impact on proposed housing developments in the area, particularly Bourn Airfield.
- Issues surrounding transport connections between Cambourne and Cambridge including the plans for a busway and the Mayor's proposals for a tramway.
- The proposed channel behind Elsworth School to alleviate flooding. This had not progressed because agreement to locate part of the channel on Pitt Dene land had not been possible, but conceivably something might be done in relation to the proposals put forward by Davison and Co in the Meadow Drift housing application.
- The removal of illegally camped travellers from Cambourne

17.3. Fardell's Lane Reserve Committee Chairman

Noted under Item 10

17.4. The Clerk.

- The outcome of the LHI bid for widening the pavement in Brockley Road was still uncertain. Funding for a 20mph speed limit had been approved by the CC but the PC had requested an on-site meeting with an officer to discuss the request for widening. This had taken place, but no feedback had been received, and the Clerk was instructed to contact the County Highways officer to ascertain the current position.
- Community Payback teams had inadvertently entirely cleared a grass verge on Smith Street bridge and dumped the soil into the brook. The Payback teams would be requested to clear this on their next visit.

Planning

18. S/4550/17/FL Jackson Property group Ltd. Land at Meadow Drift Elsworth CB23 4HS

To receive an update on a meeting held on May 2nd with Alison Twyford of SCDC (Planning and New Communities) to clarify issues arising from this application.

PD reported that he and Paul Solon had attended a meeting with Ms Twyford at SCDC. The concerns about flooding and the development falling outside the village envelope were emphasised and attention drawn to a number of issues that should be resolved before the application itself was considered.

19. Planning applications considered by the Parish Council in April and May

- S/1304/18/TC Maxine Rustem 2, High Street Grantchester Cambridge CB3 9N30, 30 Brook Street, Elsworth, Cambridge, Cambridgeshire, CB23 4HX

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Ash to the front of the property - Reduce the crown back to the previous pruning points
PC recommendation: No comment.

- S/1229/18/FL Victoria McNeill 14, Brook Street, Elsworth, Cambridge, CB23 4HX

Change of use of agricultural barn to residential annexe

PC recommendation: Support

- S/1299/18/LB and S/1298/FL Mr & Mrs Allen, Brockley Farmhouse15, Cotterells Lane, Elsworth, Cambridge, CB23 4JR

Internal works to first floor and attic areas, including insertion of dormer in rear roof slope

PC recommendation: Support

- S/1204/18/FL Mr Joseph Harrison, 10, Church Lane, Elsworth, Cambridge, Cambridgeshire, CB23 4HU. Erection of a single storey garden room

Parish Council Recommendation: Support. Comment: The application involves the loss of (3) trees. The PC requests that SCDC imposes a condition that the applicants should plant (3) trees somewhere in their garden.

- S/1437/18/FL Dr Helen Hale, 27, Hale Hall, Rogers Close, Elsworth, Cambridge, Cambridgeshire, CB23 4JJ Single storey front extension

PC Recommendation: Has no Recommendation

20. Decision notices received

- S/0585/18/FL Plesko Ashwell House Fardell's Lane. Single storey extension.

Granted

- S/1483/17/LD

Planning Appeal notification. Planning Inspectorate Ref: APP/W0530/X/17/3182221

Site: Constellation Mobile Home Park, The Drift, Elsworth

Proposal: Lawful development certificate for a proposed use of land within the existing caravan site boundaries for the siting of static caravans without restriction on the layout of the land or the number of caravans up to a maximum of 8 caravan units on the site at any one time.

Appeal Decision: Allowed with Costs

21. Dates of meetings in 2018 July 18th September 19th November 21st

There being no further business the meeting closed at 21:45

Signed(Chairman) Date.....