

**Bank reconciliation – pro forma**

This reconciliation should include all bank and building society accounts, including short term investment accounts. It must agree to Box 8 in the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that un-presented cheques should be entered as negative figures.

Name of smaller authority:

Elsworth Parish Council

County area (local councils and parish meetings only):

Cambridgeshire

**Financial year ending 31 March 2020**

Prepared by (Name and Role):

Elizabeth Sim Clerk & RFO to Elsworth Parish Council

Date:

15.04.20

**Balance per bank statements as at 31/3/20:**

Nat west current account  
Nat West Reserve  
Nat west Section 106 C/W  
Nat west Section 106 The Drift  
Nat west Wakelin Donation account  
Santander Business savings account

	£	£
account 1	150.00	
account 2	650.77	
account 3	2,624.90	
account 4	2,023.90	
account 5	10,034.95	
account 6	21,211.42	
account 7		
account 8		
		36,695.94

Petty cash float (if applicable)

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Less: any un-presented cheques as at 31/3/20 (enter these as negative numbers)

item 1	0.00	
item 2		
item 3		
item 4		
item 5		
item 6		
item 7		
item 8		

[add more lines if necessary]

Add: any un-banked cash as at 31/3/xx

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**Net balances as at 31/3/xx (Box 8)**

**36,695.94**

